

FPA Board Meeting Minutes

September 25, 2011

Open meeting: 12:15 pm

Attendance:

BOD:

- Bob Giarrusso
- Jim Southworth
- Steve Mullen
- Ayme Pointer
- Jim Housel
- Paul Porzio

FPA:

- Chuck Pena

Guests:

- none

FPA BOD Officer Activities:

- President: Ayme Pointer
 - Call meeting to order: quorum at 12:15 pm.
 - Ms. Pointer reminded everyone to acknowledge any conflicts of interest, and asked the BOD to adhere to the voluntary Code of Conduct.
 - Conflicts of interest: None
 - The agenda for September open member meeting was accepted .
 - Ms. Pointer asked that the Board give their statements at the outset of the meeting.
 - Mr. Housel confirmed that he would serve as the elections officer for the September open member meeting.

FPA Executive Director's Activities:

- Executive Director's Report: Chuck Pena

- See the distributed September Executive Director's Report, which includes the Staff reports
- Mr. Pena did not give an additional report for the Board.
- It was reiterated that the polls would remain open for three hours following the League of Women Voters announcement that quorum had been reached.
- The candidates for election were Steve Mullen, Jim Southworth, and Sidney Sachs.
- Mr. Pena noted that staff were onhand to videotape the meeting and to assist with presentations.
- Mr. Pena also discussed continued efforts to get support from the FCC to ensure Verizon would include more detailed program information on FPA channels. Mr. Giarrusso stated that he has begun drafting a letter requesting this consideration.

FPA BOD Director's Activities:

- President: Ayme Pointer
 - The President observed that Mrs. Graves and Mr. Selim would be absent today.
 - Ms. Pointer also asked that the Board of Directors keep their individual presentations to three minutes.
 - It was decided that the Board members would give their presentations first, and that the candidates would make their statements and take questions from the membership afterward.
- Technology Report: Jim Southworth:
 - Mr. Southworth did not have a report.
- Vice President: Jim Housel-
 - Mr. Housel did not have a report.
- Treasurer's Report: Director of Finances Steve Mullen
 - Mr. Mullen stated that he would provide an abbreviated report in the open meeting highlighting our current financial position.

- Mr. Mullen stated that the FPA financial records had been made available for inspection during the second week in September. Several members availed themselves of the opportunity to review them and ask questions.
- Secretary and Membership Report: Bob Giarrusso
 - Mr. Giarrusso did not have a report.
- Director of Public Relations: Paul Porzio
 - Mr. Porzio confirmed his interest in being reappointed to the Board for the 2011-2012 term.
 - He noted that because of time considerations and the need to delegate duties among the staff, it was appropriate to reconsider what his role would be going forward.

The Board Meeting was over at 12:45 pm.

Mr. Bowden arrived shortly afterward, and attended the Member meeting.

The Member Meeting began at 1:00 pm, and was adjourned at 5:10pm after the announcement of election results. The results were subsequently posted on the FPA website.

Adjourn meeting: 5:10 pm.

ACTION ITEMS:

<i>Action Identifier:</i>	<i>Action:</i>	<i>Responsibility:</i>	<i>Date:</i>	<i>Status/ Update</i>
A10-1	Mr. Southworth will confer with Google about technology and upgrades, will bring the Exec. Director, Mr. Pena, Mr. Olewine, Mr. Ruddell, and Ms. Pointer in on that when it can happen.	Mr. Southworth	26 Oct. 10	OPEN
A10-2	Provide end of fiscal year financials for next BOD meeting.	Mr. Mullen	26 Oct. 10	CLOSED

Action Identifier:	Action:	Responsibility:	Date:	Status/ Update
A10-3	Enroll at least one local merchant to support FPA Member Discount Program	ALL DIRECTORS	8 Dec. 10- revised to 23 Feb. 11	OPEN
A10-4	Research FPA Operations Manual, Articles and By Laws regarding fraud, misrepresentation	Mr. Giarrusso	8 Dec. 10	CLOSED
A10-5	Locate restaurant to host/cater FPA staff party	Ms. Graves	8 Dec. 10	CLOSED
A10-6	Update report by January 15 on selection of nominees for open Board position	Mr. Selim, Mr. Housel	8 Dec. 10	OPEN
A10-7	Prepare report on fundraising plan, to present at February BOD meeting	Mr. Pena, Mr. Housel	8 Dec. 10	OPEN
A11-1	Provide edits and corrections for Dec. 8, 2010 BOD mtg. minutes	Mr. Mullen	26 Jan. 11	CLOSED
A11-2	Provide notes/ input to BOD Secretary for preparation of 1/26/11 BOD meeting minutes	ALL	26 Jan. 11	CLOSED
A11-3	All BOD members not already photographed to have their portraits taken for FPA Board section	Mr. Selim Mr. Porzio	26 Jan. 11 29 June 11	OPEN
A11-4	Update on Nat Albright's progress in acquiring a van for FPA promotional activities	Mr. Selim Mr. Mullen	26 Jan. 11 29 June 11	OPEN

Action Identifier:	Action:	Responsibility:	Date:	Status/ Update
A11-5	FPA financial committee to meet with Dan Burdette on March 13 th , 1:00 pm	Mr. Selim Mr. Mullen Mr. Giarrusso Mr. Southworth Mr. Ruddell	23 Feb. 11	CLOSED
A11-6	Follow up with consultants and get bids for services	Ms. Pointer Mr. Housel	23 Feb. 11	OPEN
A11-7	Brainstorm and prepare list for producer self help and promotion, possible workshop?	Staff/ Ms. Shah/Mr. Giarrusso	30 March 11	OPEN
A11-8	Conference call Sunday 4/3/11 at 3:00 pm re: Membership Benefits program	Mr. Ruddell/Mr. Pena/Ms. Pointer/Mr. Housel/Mr. Southworth/ Mr. Giarrusso	30 March 11	CLOSED
A11-9	Review/revise wording in the Operations Manual regarding use of the facilities by government agencies or private	Mr. Giarrusso	31 Aug. 11	OPEN

Action Identifier:	Action:	Responsibility:	Date:	Status/ Update
	organizations			
A11-10	Review proposals from consultants, report out in October	Mr. Housel	31 August 11	OPEN
A11-11	Draft comments for FCC rulemaking proceeding re: mandating program title and description to be included for all content providers by cable providers.	Mr. Giarrusso / Ms. Pointer	31 August 11	OPEN