

FPA BoD Minutes June 2014

BoD Members Present:

Rich Massabny
Jim Southworth
Jim Housel
Ayme Pointer
Kevin McFarland
Steve Mullen
Jim Burke

FPA Staff Present:

Chuck Pena
Jay Erausquin
Daniel Olewine
Rocio Lopez
Maryam Shah
Steve Ruddell
Jerry Ferguson
Andre Sandenburg

Jim Housel called the meeting to order, and reminded those present of the code of conduct. He also called for conflicts of interest.

Jim H. called for accolades and acknowledgements.

The agenda was reviewed. Jim H. stated that because 3 directors were not present, defer considerations of candidacy would be deferred until after staff reports.

Approval of the minutes were deferred until Secretary Jim Burke is present.

Staff Reports

Chuck Pena - Executive Director

*Action Item -Chuck requested approval of the record date for 2014 Member Meeting as Sunday, Sept 28. The last day to file a statement of candidacy is August 29. He requested approval of August 22, 2014 for the record date.

Chuck also requested approval to publish a meeting notice on Aug 6 & Aug 13 in the Washington Times for \$290.

Chuck requested the engagement of the League of Women Voters to conduct the election.

Chuck requested that the price of a member list be \$3.00.

Chuck requested FPA counsel to attend the member meeting and election

Ayme Pointer nominated herself as election officer.

Jim Southworth made a MOTION to approve Chuck's requests and to appoint Ayme Pointer as election officer. The motion was seconded by Kevin McFarland, and passed unanimously.

Chuck requested triple volunteer credits for the technical director, CG volunteers in studios A & B, and editors.

Jim Southworth expressed concerns about the proposed additional class credit program and requested Studio C TD positions be extended additional credits as is being proposed for CG operators in A & B. Jay suggested providing double-credits for the Character Generator and Technical Director volunteer positions in all three studios, as well as editing.

Jim Southworth made a motion to approve the changes requested. It was seconded by Rich Massabny, and passed unanimously.

Chuck presented the remainder of his written report.

Steve Ruddell - Operations Director

Steve reported that he did not get an estimate for electrical work for the Edit 1 air conditioner, and he did not anticipate an additional \$1700 for electrical lines to be run to an upstairs electrical panel.

Jim Southworth made a motion to approve the increase of funding by \$1700 for the Edit 1 A/C unit project. The motion was seconded by Steve Mullen. The motion passed unanimously with one abstention.

Jim Southworth requested that the staff investigate cooling the stairways.

Danny Olewine - Engineering

Danny presented his report.

Jerry Ferguson - Development

Taste of Reston - Jerry noted better response and interaction at Taste of Reston than at Celebrate Fairfax.

Training - Jay Erasquin

Jay presented his report, outlining changes in the training programs.

The summer camps are nearly full.

Steve Mullen asked for clarification of member numbers.

Jay and Chuck are still working on rearranging the instructors to follow the new rules.

Maryam Shah - Programming

Maryam has hired Andre Sandenburg for the last programming position.

Taste of Reston was successful, but we ran out of giveaways!

Rocio Lopez - Finance

Rocio presented her report. The numbers are similar to last month.

Jim H. thanked and gave kudos to staff that worked at the Fairfax Fair and Taste of Reston.

Ruth Bennett was nominated for the Board to take the place of Todd McAllister. Rich Massabny made a motion to appoint her to the board. Jim Southworth seconded it. There was some discussion. The motion passed unanimously with one abstention.

Board member reports

Steve Mullen - Financial Operations

Steve noted that the retirement program began June 1.

Rich Massabny - Member development

Rich continues to “spread the word” on FPA at various civic organizations.

Ayme Pointer - Strategic Development

Ayme noted that a posted mission statement would be beneficial. The PR/Communication committee would be an appropriate venue for this.

Jim Southworth - Technology Development

Jim noted that he had done a “video town hall” on his live Monday show. This could be a staff production that could generate revenue. Jim will provide more information about this in the future.

Jim Burke - Secretary/Professional development

Jim spoke about NFCB, and its value to both staff and board members.

The approval of the May minutes from the board was deferred for some clarification on the budget approval.

Georgia Graves - Community Development :

Jerry and Georgia are developing a marketing strategy in conjunction with local business and community organizations.

Upcoming events : Networking in the business community (Tysons Regional Chamber) July 9 and on other dates.

Georgia discussed various upcoming events. which are outlined on her handout. She recommended that other staff/board members become active in Leadership Fairfax.

Georgia made a motion that we cover expenses for Chuck to become an active member and “graduate” of LF for the coming year. Steve M. seconded. The motion carried unanimously.

*Action item : make sure that all board members have business cards.

There was no unfinished or new business to discuss.

July 30 is the next meeting.

The meeting was adjourned at 9:15.