

FPA BoD Minutes – 8/27/25 @7:05pm

Minutes transcribed by the Board Secretary

Minutes approved by the board on October 29, 2025 @ 7:30pm

Attendance	
Members of the Board in Attendance (via electronic & phone participation)	-Hurriyet Ok -Peggy Fox -Steve Mullen -Gayle Yiotis -Anne Sobota -Jennifer Roberts -Ulysses Campbell -Reggie Marston -Sharon Sobel
Staff in Attendance (via electronic & phone participation)	-Wanda Pierce -Armando Prado -Jay Erausquin -Maryam Shah -Gabriela Silva -Yensi Umanzor

Meeting Open		
Call to order at 7:05pm	Peggy Fox (Vice President)	Reminder of Code of Conduct Acknowledging conflict of interest Acknowledgements & Accolades: Steve: Thanks to Gabby, Yensi and Wanda for their help on adding check signers to the Bank of America accounts. Thanks to Reggie for continuing to be a check signer. Wanda: Thanks the FPA staff for doing a fantastic job.
Meeting Agenda	Peggy Fox (Vice President)	Steve motions to approve agenda; Jennifer seconds; unanimous vote to approve.
Approval of 6/25/2025 Minutes	Gayle Yiotis (Secretary)	Discussion about the wording in Ulysses' section of the Minutes regarding barring members from monthly Board meetings.

		Resolved. Ulysses motions to approve the Minutes, Steve seconds. Unanimous vote to approve Minutes.
--	--	---

Interim Executive Director Report		
Interim Executive Director	Wanda Pierce	Staff are working hard, good energy in the building. Looking forward to the new Executive Director. October meeting will have quarterly reports. Continuing the assessment of the organization, staffing, procedures. Preparing for recommendations for new Executive Director. Meet on Mondays with Executive Committee and keep them posted with developments in the organization. The priority now is the Annual meeting on Sept 28. Met with League of Women Voters and signed the agreement with them. Annual meeting will be hybrid. Working with Hurriyet and other officers on the agenda.

Committee Reports		
Finance Committee	Steve Mullen	Talked with Keegan Anderson with Fisher; assets are up. Averaging 17.5 percent increase since Fisher took over in 2023. Called Ty Boggs, Fisher SMB retirement plan assets management team guy. Steve, Gabby and Wanda meet with him on a weekly basis to update the retirement plan. Still working with Principal Financial Group assets, but will eventually be moved over to Fisher SMB.
Ops Committee	Reggie Marston	No report.

Promotional Development Committee	Sharon Sobel	Putting together guidelines and expectations to be published in search for temporary consultant for communications support through end of 2025. Idea is to have new Executive Director take outreach in direction he/she wants. Includes PR, social media content creation in coordination with staff working under Maryam's direction. Utilization of existing marketing efforts to have a unified voice and brand for the station. Brief discussion about organizational name change in regard to focus groups being formed to get different audiences' opinion on name options. Jay has been doing testimonial recordings. Have contacted GMU about internship opportunities and having a partnership there going forward. Maryam confirmed that FPA will have a presence at the Mosaic Fall Festival. Have an account for Google ad grant, lower priority. Will publicize on Meetup and the WIFV listserve, and send to contacts at George Mason.
Membership Committee	Sharon Sobel	We are listed on the Handshake platform- which GMU (and other universities) use as a place to connect with companies that advertise internships, part-time opportunities, etc. We can also use it as a way to recruit contracted instructors, potentially. TV producers Google group has grown since the beginning of the year to 26 members. Meetup group now has 79 members. Studio D is now available for podcast recording and streaming gaming activities. New course development: Adobe Animate class and EDL Blueprint workshop. Jay is working on recording testimonials from our members. The member survey results are in, and the group will be reviewing the responses in the next meeting. Hurriyet requested that Sharon try to convene the board as a whole for this, rather than just the Membership committee. Sharon agreed.
Real Estate Committee	Ulysses Campbell	Spoke to another attorney who wants to send a proposal. Hurriyet will request proposal.

Revenue Generation Committee	Jennifer Roberts	Met with Jay and Wanda regarding revenue opportunity. Giving Tuesday is Dec. 2. Should promote on FPA website, email, Facebook, and a poster with QR codes. Donations thru FPA online link, Just Giving. Did a cameo on PetInfo Café for donations. Roundup from membership fees has increased revenue by \$256. Impact reports important part of fundraising. End of year appeal from Executive Director. Meet & Greet for new Executive Director at FPA might be a time for donations. For 2026, developing foundation for an external fundraising event—engage with Angelika center; would involve a silent auction, raffles, etc. Fee for service has to do with corporate training, proposal management, many which are done with orals particularly to the General Services Administration. Engineers, nerds, scientists who have to learn how to speak in front of people. Some proposals are done by video. FPA could provide rental facilities for training purposes. Intention is to make a proposal to CACI, but there are many organizations around the Beltway that would benefit.
Organizational Development Committee	Hurriyet Ok	Wait action items with new Executive Director. Will update in October meeting. Regarding Strategic Planning, when assigning responsibility, please use a role or title (e.g., <i>Program Manager</i> or <i>Communications Chair</i>) rather than naming an individual. This ensures flexibility and continuity within the organization.
Unfinished Business		
Confirm Future Meeting Dates	October 29, 2025	
Adjournment	Steve motions to adjourn, Anne seconds. Unanimous vote to adjourn.	