

FPA BoD Minutes – 5/28/2025 @ 7:00pm

Minutes taken by Board Secretary

Minutes approved by the board on 6/25/2025 @ 7:20pm

Attendance	
Members of the Board in Attendance (via electronic & phone participation)	-Hurriyet Ok -Steve Mullen -Gayle Yiotis -Anne Sobota -Reggie Marston
Staff in Attendance (via electronic & phone participation)	-Wanda Pierce -Arcelious Joyner -Jay Erausquin -Gabriela Silva -Maryam Shah -Yensi Umanzor -Sam Rogers

Meeting Open		
Call to order at 7:00pm	Hurriyet Ok (President)	<p>Reminder of Code of Conduct</p> <p>Acknowledging conflict of interest in Board Code of Conduct: None</p> <p>Acknowledgements &amp; Accolades:</p> <p>Steve: Acknowledges and thanks Gabby for working on preparation of tax returns with him and Dan Burnett and helping with budget preparation and NOVA 401K retirement plan.</p> <p>Wanda: Acknowledges FPA management team, Jay, Maryam, Arcelious, Sam and Gabby, for doing a great job in helping during the transition and showing great leadership.</p> <p>Steve: Accolades to Wanda for great inputs in meetings with managers on budget and other items.</p>
Meeting Agenda	Hurriyet Ok (President)	<p><u>Motion to accept meeting agenda as written</u></p> <p>Steve moves to approve; Gayle seconds. Agenda approved by unanimous vote.</p>

Approval of 5/28/25 Meeting Minutes	Gayle Yiotis (Secretary)	<u>Motion to approve April minutes as revised</u>  Steve moves to approve; Anne seconds. Minutes approved by unanimous vote.
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Report by Dan Burnett		
FPA Auditor	Dan Burnett	<p>Gave FPA annual auditor's report.</p> <p>Gabby: Asks about the dates for the agreement renewal.</p> <p>Dan: Cable agreements with Cox and Verizon have not changed from the original date they were entered into, 10 year and 15 year period. Cox and Verizon cable agreements with county which also involves FPA, stay intact, but county renews agreements that allows Cox and Verizon to operate within the county are updated every 18 months. When the county agreements are renewed with the cable companies, the PEG agreements, which FPA is part of, are renewed with them. So as long as Cox and Verizon are authorized to sell the cable services the original agreements stay in place.</p> <p>Gayle: How does this relate to the franchise agreement with Verizon at the end of 2026?</p> <p>Dan: You can go to the Fairfax County website and pull up the franchise agreements. The Verizon agreement became effective October 1, 2005 for a term of 15 years. Same with Cox agreement which was 10 years. Those agreements are still intact. The Verizon agreement goes to September 30, 2020. The Cox agreement of June 9, 2013 goes to 2023.</p> <p>So these original contracts do not change. They stay in effect as long as the county renews Cox's agreement to sell cable services within the county and the same goes for Verizon. So the franchise agreements that FPA is part of remain intact as long as cable providers are allowed to sell services to Fairfax County.</p> <p>Hurriyet: Tomorrow Wanda and I will meet with Rick Ellrod who is responsible for the cable services in the county to clarify the agreements. Have a question about how FPA can use the equipment and other items with Verizon money.</p> <p>Dan acknowledges Steve and Gabby for all the hours they spent on the financials.</p>

## Interim Executive Director Report

Interim Executive Director	Wanda Pierce	<p>Busy doing mini organizational assessment of the organization, meeting with all staff and doing mini SWOT with them. Staff says FPA must do a much more effective job in outreach and marketing. Staff is committed and enjoys the flexibility of the job. Conducted extensive review of benefits package. Staff retreat will be on July 2; Lynn O'Connell will facilitate the retreat. Meet with Board once a week. Hurriyet and I are meeting tomorrow with head of cable regulation dept for Fairfax County. Also working on Alliance Association with Hurriyet. Was introduced to Dalia Palchik by Peggy. Working on budget with Steve and Gabby. In order to effect real change there must be a willingness to invest in new products, systems and personnel. Meet &amp; Greet 6-8pm on June 18.</p>
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## Committee Reports

Finance	Steve Mullen	Compliance reporting for retirement plan caught up. Sent package to Dept of Labor. Turning management of assets over to Fisher.
Ad Hoc Committee	Ulysses Campbell	Absent.
Educational Programming	Jennifer Roberts	Absent.
Organization	Gayle Yiotis	<p>See no need for performance management committee so move to abolish.</p> <p>Hurriyet: Any comments from Board members.</p> <p>Steve: Supports Gayle's decision.</p> <p>Gayle: No need to have oversight over staff performance any longer.</p> <p>Steve: Motion to abolish performance management committee. Gayle: Seconds.</p> <p>Vote is unanimous.</p> <p>Motion carries, Performance Management Committee is abolished.</p>

Promotional Development Committee	Peggy Fox	Absent.  Suggestion from Wanda to rename the Promotional Development Committee.
Membership	Sharon Sobel	Absent.  Maryam: Committee reviewed strategies and talked about quotes received for website design, rebranding, strategies for marketing, potential name change.  The new name of Sharon's committee is Promotions and Strategic Funding Subcommittee  Hurriyet: Will put in agenda the correct Committee name for the next meeting.
Operations	Reggie Marston	Discussed what Arcelious wanted and all approved.  Gayle: Can we buy the LED screen with non-cable funds?  Steve: That's the approach we would take. We are looking at that. Will make investments that are non-cable so we can hire out.

Meeting Close	
Unfinished Business	None
New Business	None
Confirm Future Meeting Dates	Next meeting: Wednesday, June 25, 2025 at 7:00pm
Adjournment at 8:00pm	Steve motions to adjourn, Gayle seconds, unanimous vote to adjourn.